

COMMUNITY LIVING ASSOCIATION FOR SOUTH SIMCOE

ANNUAL GENERAL MEETING

7:00 p.m., September 19, 2017

Resource Centre

125 Dufferin Street South, Alliston

Welcome

Thomas Eagan

Thomas Eagan welcomed everyone to the meeting. He introduced the following guests: Rick Milne, Mayor, Town of New Tecumseth; Mary Small-Brett, Mayor, Township of Adjala-Tosorontio; Garror Sands, Trustee Zweig; and Derek Lederer, Trustee Zweig, Auditor.

1. ADOPTION OF MINUTES

John Green

John Green presented the minutes of the September 20, 2016 Annual General Meeting.

(i) Motion

"that the minutes of the September 20, 2016 meeting be accepted as presented."

Moved: John Milne

Seconded: Janet Knight

Carried

BUSINESS ARISING FROM MINUTES

There was no old or new business arising from the minutes.

2. COMMITTEE REPORTS

President's Report

Thomas Eagan

I have been the President of the Board of Directors for the past 4 years and this has been the most eventful of them all. ...I think that I start my speech every year with that opening.

Every year I also complain about the number of people on the waiting list in Ontario and in Simcoe County. Currently there are approximately 800 people in this County waiting for residential accommodation. I am happy to say that for the first time in many years, the Ontario government is investing significant resources to enhance the capacity of the residential system. In Simcoe County there will be funding for approximately 35 new spaces. I am also happy to announce that CLASS will be accommodating 10 people who have been on the waiting list. To achieve this, CLASS has purchased a new home in Everett and a two (2) bedroom condominium in Alliston. We are projecting that within the next 6 months we will be required to create up to 50 new staffing positions. Believe it or not, we are projecting that we will have about 300 employees within the next 12 months.

So, as of the end of this fiscal year CLASS operates 17 homes in South Simcoe that provide permanent homes to just under 100 people with developmental disabilities. In addition, CLASS provides support to 36 people in our supported independent living program (SIL). These individuals have the skills to live independently with various levels of support from CLASS staff. CLASS also provides day supports to 119 individual who live in the communities of South Simcoe.

So, in the past fifteen years CLASS has grown from a small agency with an annualized budget of around \$2.3 million, to a large agency serving over 500 people with an annualized budget over \$13 million. Of course, managing this level of change is not simple. We have to make sure that there are enough qualified staff to fill positions; we have to ensure that we have the proper physical infrastructure to accommodate the people we support as well as the necessary growth in the management team.

The growth in our residential program over the last five years has created a major space issue for CLASS. We need more space to successfully integrate the new people in our programs and we need significant more space for our growing administrative staff and for meeting space. Currently we are exploring various options.

On another note, I am sad to say that the Ministry of Education has decided to consolidate the preschool program under one agency. Effective at the end of the year Community Living Huronia will manage all the preschool programs in Simcoe County. CLASS lobbied to maintain the programs as they have been since we strongly believe that local agencies have a better understanding of the needs of their communities. We will be sad to lose the five resource teachers to another agency. Thanks to all the great work that you have done over the years. Thank you, Sue, Sandra, Mary-Lyn and Terra. We will do everything we can to make the transition as smoothly as possible. Of course, if you ever need an espresso, Vito will be happy to provide it. You know where he sits.

As most of you know, CLASS has purchased a cottage in Wasaga Beach, just steps from Beach 3. We call it the "Beach House". The rational for this purchase is to provide affordable vacations for the people we support. In the past, most of the people could not afford to go away since cottage rentals are prohibitive for most of them. It is our intention to provide a quality vacation experience that is affordable. This year 50 people took advantage of our Beach house and hopefully next year more people will do so. To date the cottage has been used by people supported by CLASS 24/7 and by others who live at home with their families. This winter we will explore the possibility of making the Beach House available to provide respite for families and a safe place for people in crisis. If any of you are interested in taking advantage of our Beach Home you can call Lisa Patterson, Manger. I am certain that over time, the Beach house will be fully utilized.

I want to let you know about our fundraising efforts this year. Of course, you know about our annual charity golf tournament- our most important event. Last year we raised \$55,000.00; an amount that we thought that we could never match. Well, this year we raised about \$65,000. We are pleasantly surprised, but we probably shouldn't be since this has been the trend every year. Every year the result has been better then the year before. This has been due to a number of reasons. Five years ago, Direct Buy came on Board as a corporate sponsor. This

has resulted in an unbelievable live and silent auction. It has also significantly increased the number of sponsors and golfers. The second event was when we hired Nancy DeLuca as our fundraiser. Nancy has been fantastic at outreaching to the community and increasing the number of businesses and individuals who have become involved in our fundraising efforts. Nancy and her son, Adam can be seen gallivanting around town tirelessly soliciting support for CLASS. It's really difficult to say no to Adam. Please let's recognize Adam and Nancy for all the great work they do to promote CLASS and to raise money to provide the best quality of life possible for the people we support.

There are two other fundraising events that I want to mention. Of course, the soup and bun program organized by John Milne and his new bride Janice and held at the Tottenham United Church in Tottenham. Last year John and his crew raised \$5500.00 (By the way- Congratulations John and Janice the newly wed couple.) Over the years I believed that they have generated over \$25,000. The proceeds have been and will continue to be directed towards our youth programs. Thanks John! You have been a champion for CLASS for many, many years. Just so you all know, John was the original architect of our golf tournament as well; and he continues to chair the golf committee. Thank you, John! You have always gone beyond the call of duty.

The other fundraising activity is the Cool Moose ice cream gala. I call this a "gala" because it is truly a fun time with music, performances; silent auction and surprise gift containers, and of course, delicious ice cream! This event has been going on for the past four years and to date has raised over \$10,000. Those of you who have attended the event will attest to the tremendous atmosphere of the occasion. I would like to thank the previous owners the Perantinos family for starting this event and the current owner Zacchary Riddel for continuing the event. In total, during the 2016-2017 fiscal year, \$4,065.00 was raised for CLASS.

I now want to take this opportunity to thank all the staff at CLASS for the great work that you do. You have a great responsibility. They say that the measure of a society is judged by the way that we treat our most vulnerable citizens. I believe that our staff should be the models for others in this regard. Thank you for doing what you do so well. Your work honours the people that you support.

I also want to thank all the volunteers for the selfless dedication to CLASS and the people you interact with. Their lives are enriched because you donate your time.

Finally, I want to thank the Board of Directors for all their work and their guidance. Because of your vision and your commitment to CLASS, the ship is definitely heading in the right direction.

(ii) Motion

"that the President's Report be accepted as presented."

Moved: Janet Knight

Seconded: Rick Milne

Carried.

Treasurer's Report

Al Dresser

FINANCE COMMITTEE REPORT – April 2016 to March 2017

Throughout the year, the Finance Committee was chaired by Tom Eagan on behalf of myself – Al Dresser - Treasurer, with support from Colleen Butler and John Green as well as staff support from Vito Facciolo and Debbie Zimmer.

The purpose of this committee is to monitor and review all resources and recommendations that have financial implications for the Association on behalf of the Board.

At each meeting, the financial statements for the month were reviewed and variances explained. This included reviewing the current cash position and donations received.

HIGHLIGHTS THAT WARRANT SPECIAL MENTION:

During the past year CLASS renovated the Everett location according to ministry standards and is now supporting five additional young people. CLASS' family continues to grow.

In November 2016, CLASS acquired, with donations and fundraised revenue, a beautiful respite home in Wasaga Beach. Renovations were required to ready the location according to municipal standards. It has been rented out since July 2017.

During the year, CLASS responded to several emergencies within our community, of individuals who could no longer be supported by their primary care givers and required residential and/or day program support. This agency is extremely grateful to the Central Coordination Committee who provided the financial support necessary to provide quality care under these unexpected and challenging circumstances.

In fiscal year 2016 /2017, CLASS received over **\$1,000,000** in one time funding from the Ministry! This one-time funding has been used to cover the cost of building improvements such as fence repairs, sprinkler systems, foundation repairs and to renovate homes thus creating more capacity for the Agency.

Fundraising

- CLASS' annual fundraiser golf tournament, hosted at the Nottawasaga in August 2016 raised in excess of \$48,000! Much thanks to all of those who continue to support this annual fundraiser through their participation and gifts.
- During the year, CLASS received \$49,400 through **In Kind** donations.
 - Special thanks to Direct Buy for their ongoing and very generous donations of household furnishings used to meet program needs OR as auction items at CLASS' annual fundraiser golf tournament.
- CLASS is very grateful for donations from family members, community friends and partners. We would like to make special mention of, and give thanks to:
 - Tottenham United Church for their donation of \$7,500
 - The Town of Innisfil for their \$20,000 Donation towards a wheelchair van
 - Mr. and Mrs. Thorpe for their cash donation of \$5,000
 - Antonia Schiavone for an \$8,000 in-kind donation of an elevator lift
 - Cool Moose Creamery in the amount of \$3,288
 - Honda Canada in the amount of \$10,600
 - Pro Con Building Supplies in the amount of \$5,000
 - Boston Pizza who fundraised \$925 on behalf of CLASS
- In all, the **GROSS** amount raised and received via donations during the year was in excess of \$138,000

(iii) Motion

"that the Treasurer's Report be accepted as presented."

Moved: John Milne
Seconded: Rick Milne

Carried.

3. **AUDITOR'S REPORT**

Garror Sands

It was noted our reports are unchanged from one year to the next.

(iv) Motion

"that the financial statements and the Auditor's Report be accepted as presented."

Moved: Jim Richardson
Seconded: Janet Knight

Carried

Debbie Zimmer, Director Finance Services and the Finance team were thanked for their support.

Janet Knight asked, "How much does MCSS help with mortgage payments?" Vito responded indicating that cost factors are determined by the people who are going to be supported in the residential setting.

4. RESOLUTIONS

(v) Motion

"that the firm of Truster Zweig LLP, Chartered Accountants, be accepted as the Association Auditors for the 2017-2018 financial year".

Moved: Mike Kollhoser

Seconded: Rick Milne

Carried.

(vi) Motion

"that the acts, contracts, by-laws, proceedings, elections, appointments and payments, whether enacted or not, made, done and taken by Directors and Officers of the Association since the last Annual General Meeting, September 20, 2016, and the same are hereby approved, ratified, and confirmed."

Moved: John Milne

Seconded: Betty Galbraith

Carried.

6. NOMINATIONS COMMITTEE REPORT

Ron Parsons

Ron Parsons reviewed the profiles of the Board members standing for re-election: Colleen Butler, John Green and Ron Parsons. Ron commented that the board of directors has good continuity, they "know" the job.

(vii) Motion

"that the report of the Nominations Committee be accepted as presented."

Moved: Rick Milne

Seconded: Janet Knight

Carried.

(viii) Motion

“that all nominees be elected and inducted onto the Board of Directors.”

Moved: Janet Knight

Seconded: Rick Milne

Carried.

7. INSTALLATION OF BOARD MEMBERS

Rick Milne

Rick Milne, Mayor of Town of New Tecumseth, told the membership what an honour it was to install the Board and thanked the Board members for volunteering their time. The Board was installed with all the Board members reading the installation commitment.

8. THANK YOU PRESENTATION

Perantinos Family

Vito Facciolo

A warm Thank you and Certificate of Appreciation was extended to the Perantinos Family and their Cool Moose event which blends the love of ice cream and CLASS.

Over the past 4 years, \$10,000 has been raised which helped towards the purchase of a new group home.

On behalf of the Board of Directors, we Thank you for all you have done.

9. WALL OF HONOUR

Mary Munnoch

Vito Facciolo

Vito Facciolo spoke about the recipient of the Wall of Honour award. Mary Munnoch was recognized for her commitment to CLASS for over 20 years. The Wall of Honour plaque was unveiled to show her name.

Vito highlighted Mary's involvement not only with the school board, but also her commitment to promoting the needs of people with an intellectual disability.

10. SELF-ADVOCACY GROUP

Nancy DeLuca

Presented by video the self-advocacy group highlighted their roles and responsibilities. This year's attention went towards accessibility in the New Tecumseth area and CLASS buildings. They reiterated that if there are concerns, to please bring to staff's attention who will

discuss either with New Tecumseth to repair, or if a CLASS building, to discuss with Lara Macdonald, Director of Human Resources.

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Tom thanked the group for the great presentation and for continuing their presence in CLASS and the community.

In addition to the Self Advocacy Group, Tom thanked Allan May, OPSEU Local 332 President was recognized and thanked for the great working relationship he has maintained with CLASS.

11. **PARENTS' ADVOCACY SUPPORT GROUP**

Janet Knight

Janet Knight spoke on behalf of the Parents' Advocacy Support Group (PASG).

Janet discussed that the Parent's Advocacy meet to address topic's in regard to their loved ones. Some of this year's discussions included, medications, RRSP's, program development: RC/passport funding and Person Directed Plan's.

All advocates, parents, and guardians are encouraged to join every second Tuesday of the month.

Tom thanked Janet for her report and commented that it is important to support.

12. **NEW PROPERTY**

John Green

At the end of the evening, it was announced CLASS had just bought a new house in Everett and Condo in Alliston pending Board approval and inspections. The purpose of these properties will be to address the growing residential needs of the people we support and people on the waiting list.

13. **ADJOURNMENT OF MEETING**

(ix) Motion

"that the meeting be adjourned."

Moved: Rick Milne
Janet Knight

Carried.

On behalf of the Board of Directors, Mary Munnoch thanked everyone for coming and adjourned the meeting at 8:00 p.m.

Thomas Eagan
President

Vito Facciolo
Executive Director